

TOWNE LAKE PAVILION RESERVATION

NAME: _____

ADDRESS: _____

PHONE: _____

TIME & DATE OF PAVILION RESERVATION: (4 HOURS MAX)
FROM _____ TO _____ ON _____.

\$150.00 Refundable deposit paid to the pavilion manager, along with this document on _____ (date given). Make check payable to TLHO Association.

The following rules apply and MUST be followed:

1. Resident association dues must be paid current in order to reserve the pavilion.
2. The pavilion is reserved on a first come, first served basis with a 7 day notice.
3. A \$150.00 refundable deposit is required and must be delivered, along with this signed document, to the pavilion manager within 24 hours of receipt.
4. In the event you have not paid your deposit and another resident requests the use of the Pavilion on that same date, the area is deemed available for rental until such time a deposit has been received. It is not the responsibility of the pavilion manager to remind you that payment is required but has not been received.
5. Reservations are made for a 4 hour block of time, anytime from dawn to dusk, with all cleanup completed by no later than 9:30 PM.
6. If you have not paid your deposit prior to your event as indicated above, you may not use the Pavilion for your planned event.
7. The pavilion manager will ensure that you have cleaned the pavilion area and trashcans have been emptied.
8. No glass containers can be used. In the event of damage to the Pavilion area as a result of your event or failure to remove your trash after your event, your deposit will not be refunded. You will also be responsible for additional costs for repairs if damage incurs during the rental.
10. Reserving the Pavilion area does not include the pool. The pool and tennis courts cannot be reserved and Towne Lake Residents have the right to use the pool at anytime.
11. Towne Lake Home Owners Association assumes no liability for injuries or accidents at your event.
12. Pooler has a noise ordinance. Please be aware and considerate of your neighbors. NOISE TRAVELS.

I have read this document and agree to abide by the above rules.

NAME: _____ SIGNATURE: _____

Please contact the Pavilion Manager if you have any questions: pavilion@townelakehoa.org