



205 Towne Lake Way, Pooler, Georgia 31322

board@townelakehoa.org

Monthly Meeting Agenda

February 4, 2020

Location: 153 Village Lake Dr. Pooler, GA 31322

Call to Order/ Roll Call: Darlene

Open Discussion (Resident's Voice/Concerns)

Executive Session of the Board

Approval of Previous Meeting Minutes: Darlene

HOA Board Reports

1. Treasure's Report: Reggie
2. Neighborhood Watch
 - a. Speeding concerns within Towne Lake: Kenneth
3. Pool Chair: Reggie
4. Pavilion Rentals: Kenneth
5. Architectural Review Board Chair Report: Kenneth
6. Social Committee Report: Ruthie/Judith
 - a. Ideas for Summer Event

Old Business

1. Repair and upgrade of Tennis Court: Darlene
2. Refurbishing Towne Lake Street Signs and Posts: Darlene
3. Towne Lake Internal Financial Review: Reggie/Ruthie

New Business

1. Approval of Pool Sand Replacement: Darlene
2. Approval of Irrigation bid phase 1: Darlene
3. Opening of Cleaning Service bids: Darlene
4. Approval of Power Washing Service : Darlene
5. Review of At&t and Comcast Service Contracts: Darlene
6. Approval of Carpentry Bids : Darlene
Description:
 - a. Framing, installing doors and siding of Storage area.
 - b. Repair of vinyl fencing
 - c. Refurbishing of Posting Board

Open Actions

1. Quote for sign to entrance of neighborhood: Kenneth
2. Create/maintain HOA Membership card database: Kenneth
3. Adding New Landscaping in all common areas: Reggie
4. Review of all Towne Lake Contracts: Reggie/Kenneth
5. Light at curve on Manor Row: Reggie
6. The Securing of Pool House/Amenities: Kenneth
7. Securing Funding for Circle: Kenneth
8. Playground equipment restaining: Darlene

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